

Springfield YMCA School Days Out Camp

2011-2012 Program Information

We look forward to having your child in SDO and working in partnership with you so they and the other campers have a positive experience. We focus on the 4 core values of honesty, caring, respect and responsibility. We place high value on campers demonstrating personal responsibility, having respect for themselves and others, using words to share feelings and asking for help from staff if things are not going well.

Program Dates:

Traditional Calendar

Summer Camp in Session
August 15, 16, 17, 18, 19
September 16
October 10 & 21
November 1, 11, 25
December 21, 22, 23, 26, 27, 28, 29, 30
January 2, 3, 16
February 2, 3, 13
March 5
April 2, 3, 4, 5, 6, 9
None

Riverton Calendar

July 25
August 12, 15, 16, 17, 18, 19
None
October 10, 11, 12, 13, 14
November 11 & 25
December 23, 26, 27, 28, 29, 30
January 2, 3, 16
February 20
March 19, 20, 21, 22, 23
April 6
May 4 & 24

Program Day: *(enter and exit through Downtown Y at 4th & Cook Streets main entrance at the top of the ramp)*

7:00 am Sign in begins, Youth & Family Center activities
9:30 am Group Activities begin including fitness, art, group games & swimming, walk downtown occasionally
4:00 pm Group Activities conclude
6:00 pm Day end, Youth & Family Center activities

Campers should:

- Have a lunch with extra snack and a drink (and send a breakfast if they don't eat before they come – they need fuel in the morning to keep them going positively through the day).
- Bring a swim suit and towel if swimming.
- Wear sports shoes with socks each day
- Leave toys and electronics at home.

Parents are asked each day:

- Use the Y parking lot and cross walks, pick up a token at sign in/out table to exit lot.
- Sign in with time and initials by your child's name.
- Record the best number to reach you that day.
- Provide us with any medication which must be given in to your child that day in a container with camper's name and directions noted.
- Pick up a copy of the daily schedule.
- Sign-out with initials and time on same line as the morning and note if we have made a mark in the See Staff column. This will indicate we need to share something specific about your child's day. More often than not it is to share with you something positive. We hope you will take the time at pick up to let us share.

Daily Fees:

Payment is due for each day at the time of registration. This payment is in addition to any Summer Camp or Before & After School balances. Due to the day-to-day nature of this program the appropriate payment must be made by morning sign-in order for the camper to attend that day.

On the registration form you are asked to check the situation that matches your camper (see next page). If nothing was checked your balance due may be set for the full amount based on the camper's membership status. Because financial assistance can be self-selected for campers who are Y members there are no additional discounts available.

On-Line Registration:

SDO is available for registration on-line through the Y's website (www.springfieldymca.org) with full fee payment. This places the child on the roster. Please allow time to sign in to complete the required registration form. CCCC or Y Financial assistance is not available on-line. Registration forms are available to download on-line to complete in advance to save you some time at registration/sign in.

CCCC:

Please note that a copy of the CCCC approval must be included with each registration form in order to qualify for the CCCC rates. CCCC reimbursement is generally not received by the Y for at least 6 weeks after the day of service. If the Y is not fully reimbursed at that time you will receive a balance due notice.

Walk-In Registration:

For all SDO Camp days which have met the minimum registration required, walk-ins with same day registration/payment are welcome. Remember minimum enrollment must be reached by the listed deadline for the camp day to be held. If it is after the deadline, please check with the Y at 544-9846 to see if camp will be held. Please allow time at drop off for completing the registration form and making the appropriate payment.

Cancellations:

Cancellations are honored if they are reported on or before the day of service. Same day cancellations must be made prior to 9:00 am. When cancelling, please indicate if you would like a refund, credit voucher or transfer of the fee to another day of camp. If camper is a no-call, no-show the parent will be billed for that the day's fees. A pattern of call-offs may result in denial of refund, credit or fee transfer.

Contact SDO Director if more information is needed:

Jill N. Steiner
Associate Executive Director
217-544-9846 x 136
jsteiner@springfieldymca.org

Thank you!*From Registration Form*

Check which applies and include appropriate Fee:

- YMCA Member, financial assistance not needed: \$25.00*
 Nonmember: \$32.00

Financial Assistance Requested

- For YMCA Members Only: \$17.00 per day*
 For Approved CCCC/3rd Party: *Y Members \$1* *Public \$8 per day*

A copy of proof of approval/3rd party reimbursement for the specific camp dates must be attached to this form at the time of registration and any monthly co-pay to the primary provider must be satisfied