



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

# SCHOOL AGE PROGRAMS REGISTRATION FOR FAMILIES WHOSE FEES ARE PAID BY A THIRD PARTY

**If camp fees for your child are paid (in part or whole) by a third party, such as Community Child Care Connection (CCP) or Department of Children and Family Services (DCFS), follow the steps below to register.**

- An approval letter from CCP or a completed application from DCFS is required PRIOR to registration.
  - If you wish to register without the approval letter/application, all deposits are due in full at the time of registration. Upon receipt of the approval letter/application, payments made will be applied towards monthly co-pay or credited to your YMCA account.
  - If you are completing a new application and need a YMCA staff member to complete the provider portion of the application, please visit a branch location or email [youthdev@springfieldymca.org](mailto:youthdev@springfieldymca.org).
- Once you have received an approval letter/application, either email a copy to [youthdev@springfieldymca.org](mailto:youthdev@springfieldymca.org) or bring the letter to a branch location. Upon receipt of the letter, you will be given a code to use online for camp registration. This code will discount the required camp deposits to \$5 for CCP families and waive the deposits for DCFS families.
- After you have completed registration, your fees will be adjusted to reflect any required co-pay amounts.
- Neither CCP nor DCFS cover the full non-member cost of summer camp. A scholarship membership is available to any family that qualifies for CCP or DCFS childcare assistance. For approved families, the cost is either \$50 a year for all family members or \$25 for the first child over 8 years old and \$5 for each additional child over 8 years old. Visit either branch location to sign up for this membership. LACK OF MEMBERSHIP WILL RESULT IN ADDITIONAL FEES BEYOND CO-PAY.

**PLEASE NOTE: CCP AND DCFS DO NOT REIMBURSE FOR DAYS YOUR CHILD IS NOT IN ATTENDANCE. FAILURE TO ATTEND A MINIMUM OF FOUR DAYS A WEEK WILL RESULT IN ADDITIONAL FEES OR LOSS OF REGISTRATION.**